

KINGSLEY PARISH COUNCIL
**Minutes of the Annual General Meeting of Kingsley Parish
Council held on Tuesday the 18TH MAY 2010 in the
Community Centre Kingsley at 7.30PM**

Present: Councillor D. Fletcher (Chairman for item No10/778 – 10/780.)
Councillor V.Gwillim (Chairman from item No. 10/781)
Councillor C. Maddock
Councillor G. Warburton
Councillor E. Lewis
Councillor R. Wilson
Councillor B. Brooker
Councillor M. Barker
Councillor M. Goodridge

In attendance Councillor L. Riley (Cheshire West & Chester)
Councillor R. Oultram (Cheshire West & Chester)
Mrs. D. Woods (Parish Clerk)

MEETING NO. 11

Prior to the main business of the evening the Chairman presented the Chairman's Award to Eila Birtwistle for her services to the community at 7.15pm.

Following the presentation Hazel Barber reported on the 'Growing Places' scheme relating to allotments. This scheme did not come with any of the statutory baggage and cost. Surplus Council land was being used for the Growing Places scheme. It played a vital role in the health and wellbeing of residents. People could share gardens and farmers could lease their land for say 10- years. This land could then be split into growing places.

Councillor Gwillim reported that she understood the allotment group in Kingsley wanted the more traditional allotments.

Some discussion followed after which it was agreed a meeting would be arranged with the allotment group, the Parish Council and Hazel Barber.

The Chairman thanked Hazel for the information received.

10/778 Apologies for Absence
Councillor Ireland

10/779 Retiring Chairman's Remarks
The Chairman reported that he had had a good year with great support from all members and wished the new Chairman every success.

- 10/780 Election of Chairman**
Councillor Gwillim was elected as Chairman to serve until May 2011 and made and signed her Declaration of Office.
- 10/781 Election of Vice Chairman**
Councillor Wilson was elected as Vice Chairman to serve until May 2011.
- 10/782 Appointment of Co-ordinators**
It was Resolved the following would act as co-coordinators.
- | | |
|---------------------------------|-----------------------------|
| Footpaths | Councillor Brooker |
| Playgrounds | Councillor Fletcher |
| Cemetery | Councillor Warburton |
| Highways/Traffic | Councillor Moores |
| Carnival | Councillor Gwillim |
| Kingsley Web | Councillor Goodridge |
| Kingsley KU 1`7 | Councillor Lewis |
| Youth Issues | Councillor Wilson |
| Community Liaison | Councillor Barker |
| Newsletter | Councillor Gwillim |
| Community Pride/Orchards | Councillor Maddock |
- 10/783 Minutes of the Meeting held on the 20th April 2010**
The Minutes of the Meeting held on the 20th April were approved and signed by the Chairman as a true and correct record.
- 10/784 Matters arising from the Minutes**
There were no matters arising
- 10/785 Planning Issues**
- 1, Council NOTED the Planning decisions made by the Borough Council.
- | | | |
|---------------------|--|-------------------|
| 10/00192/FUL | Bellaire Farm Kingsley
Operate taxi booking office
From the premises | PERMISSION |
| 10/00198/FUL | Amber House Hollow Lane
Two storey side ext to replace
Existing utility room, a
Replacement of an existing conservatory
To side with brick built extension
Improvements and enlargements to
Existing porch at front | PERMISSION |

10/00470/FUL **Caswell House Kingsley Road** **PERMISSION**
 Front dormer extension, installation of
 Window to attic in front elevation and
 Detached double garage

2. Council CONSIDERED the following plans:

10/00922/FUL **The Old Dairy The Cross Kingsley** **NO OBJECTIONS**
 Single storey extension to side

10/00997/CAT **The Old Bakery The Hurst Kingsley** **NO OBJECTIONS**
 Removal of 21 x leylandii trees planted
 By previous property owner for screening
 Purposes that are no longer required

10/786 **Opportunity for Members of the Public to Speak**
None received

10/787 **Finance**

(a) **Council agreed the following payments and signed cheques.**

		Cheque
002117***	K.M.Sutton (Footpaths)	700.00
	A.Walker (May)	120.00 002118
	D.Woods (May)	341.22 002119
	J.D.H.Business Services (Internal Audit)	130.59 VAT19.45 002120
	SITA (Bin Emptying Cemetery)	185.46 VAT27.62 002121
	Public Works Loan Board (Loan Repay)	1369.33
	Administration expenses	11.68 002122
	Picture Garden (Cemetery)	350.00 002123
	Presentations (Chairmans award)	45.00 002124

***** Cheques previously signed.**

(b) **Council noted receipt of the following payments**

Precept 1009/10	21609.00
Elegance Health & Beauty(Carnival)	50.00

(c) **To review charges for Kingsley Cemetery (list of current charges last reviewed 2007.**

It was agreed to make no increase to the present charges in 2010 but felt it would be necessary to increase in 2011.

(d) **Internal Audit Report.**

To receive the internal audit Report.

On the basis of the internal audit work carried out, which was limited to the tests indicated, in our view the council's system of internal control is in place, adequate for the purpose intended and effective, subject to the recommendations reported in the action plan.

Council noted the recommendations in relation to the Cemetery Records and agreed to implement them in the coming financial year.

- (e) Council noted that the Audit Commission had nominated 20th May as the date for the Annual external audit.
- (f) To agree Financial Regulations prepared July 2004 amended 2007. and to make amendments if required.
It was agreed no changes to be made to the existing regulations.
- (g) To agree Standing Orders and to make amendments if required.
It was agreed no changes to be made to the existing Standing Orders.

10/788 Playing Field Report

It was noted that the play area was being heavily used and all the equipment was in good working order.

10/789 Cemetery Report

Reference was made to the headstones which needed attention and Councillor Warburton agreed to obtain quotations to get this work done.

10/790 Footpath Report

Councillor Brooker reported on the incident in relation to a kissing gate installed in Mr. David Spruce's field. It was understood that this was now being dealt with by Mr. Steven Holden from Cheshire West & Chester.

It was noted that footpath signs which needed replacement had been reported and one had already been done.

10/791 Traffic & Transport Report

No report.

It was noted that there had been 3 more accidents along the Kingsley Road.

10/792 Carnival Report

A request was made for the field and approaching footpath to be cut one week before carnival. Councillor Fletcher to arrange.

To date £410 had been received in sponsorship for the event.

The Circus had been cancelled and replacement circus performers engaged.

Councillor Gwillim complimented her committee on excellent organization.

10/793 Kingsley KU 17 Club Report

It was noted that tombola prizes were still needed for the carnival stall.

10/794 Youth Issues Report

Councillor Wilson reported he had attended a second meeting of 'Faction' and meetings were to be held at Helsby High School in the future. It had been well attended and more information would be supplied at the next meeting.

10/795 Website Report

No problems and web going well.

10.796 Community Liaison Report

Councillor Barker reported that the Kingsley Players had received some additional members who were willing to help.

10/797 Community pride/Litter pricks/Orchard

It was noted that the Safety Award sign had now been erected but no progress had been made in relation to the notice boards.

10.798 To appoint two Burley Men/Ladies

Burley Men/Lady old tradition re Council Meetings being kept in order. Councillors Warburton and Gwillim were appointed.

Standing Orders were suspended for ten minutes by Council.

10.799 Borough Councillor's/County Councillor's Remarks

Councillor Riley/Councillor Oultram (Cheshire West & Chester)

Councillor Riley commented on the incredibly busy year which had taken place and thanked everybody for their patience and support. Councillor Riley then reported on outline plans for the coming year when it was hoped that good working partnerships would prove an asset.

Councillor Oultram indicated that it was hoped for better planning enforcement.

10/800 Correspondence Received Since last Meeting:

Council noted receipt of the following correspondence:

(a) Cheshire West & Chester

None received

(b) Miscellaneous

- 1. Allianz Insurance (Renewal) Council agreed to the Insurance Renewal at a cost of £1613.63.**

2. Joe Dean (World Scout Jamboree) Request for funding

It was noted that Council could no longer give to individuals in the Parish in accordance with the Local Government Act. It was understood that Joe Dean was intending to have a stall at the carnival and Council wished him well. Clerk to respond to Joe Dean.

3. Kingsley & Norley Guides (Request for funding)

It was noted that Councillor Riley/Councillor Oultram may be able to assist with this funding. Clerk to pass on the information to the Guides.

Meeting closed at 9.00pm.

Signed

Dated